

Instructions for Joining the Port Townsend Petanque Alliance

So, you are ready to join the Port Townsend Petanque Alliance! Great. Here's how to complete our online registration process.

You will need a "passport style" image of yourself to upload, a credit or debit card to pay the \$40 annual (on a calendar year basis) membership fee, and the ability to access our online membership portal "JustGo." This fee actually includes two memberships: Port Townsend Petanque Alliance and Federation of Petanque USA (FPUSA). Concurrent memberships are required, so please ensure both appear in your Cart before paying. Of the \$40 annual fee, \$15 goes to the FPUSA while \$25 stays with our club.

All set? Please follow these steps:

- 1) Go to the GoMembership online portal:
<https://fpusa.justgo.com/Account.mvc/LogIn>
- 2) In lower right, click on the New Member "Sign Up."
- 3) Complete requested information.
- 4) Click "Sign Up."
- 5) Select JustGo communication preferences (if any), review FPUSA "Waiver," and click "Accept and Continue" at bottom of page.
- 6) In popup box, click "Join a club and buy membership today."
- 7) In "Club Finder," insert Port Townsend Petanque Alliance, do a search, and click on our club.
- 8) Under "My Profile," select Adult 1 Year Membership (or Associate 1 Year Membership but select this option only after you are already a 2024 paid-up member of another FPUSA club). NOTE: Both PTPA and FPUSA memberships should appear (do not de-select the FPUSA membership as it is required).
- 9) On next page your membership category should show as selected. If correct, click "Finish."
- 10) Next page will confirm you have added the membership to your cart. Click "Yes, proceed to cart."
- 11) Next page should show that \$40 is due, split amongst the FPUSA and PTPA. Click "Pay with Card."

- 12) Enter your credit/debit card details and submit payment.
- 13) Following successful payment, you should receive emails confirming the charge, and welcoming you to the FPUSA and PTPA. These confirmation emails typically take 5-10 minutes to arrive.
- 14) While still logged in to JustGo, please upload your passport style photo in the “My Profile” section, by clicking on the camera image superimposed on the shadow figure in the upper left. And ensure your Profile details are current (edit if needed).
- 15) Feel free to explore the menu options in upper left corner.

Please remember the email address you used to join with, your password, and your assigned membership number (will be shown in one of your confirmation emails). These will simplify future access to JustGo, for example to renew your membership or to update your personal profile.

Welcome, and thanks from your Port Townsend Petanque Alliance Board of Directors.